

## **DONATION REQUEST FORM**

We believe in positively impacting our community through donations of our products and/or gift cards/baskets. The following donation request policy has been implemented to create consistency and fairness to organizations that ask for Branding Iron's support. Please be aware that we receive many more requests than we can possibly fill and cannot guarantee that we will be able to assist your organization at the present time.

## Our Donation Guidelines

• **EVENT INFORMATION** 

- We donate to nonprofit organizations that serve our community.
- We donate our products or gift cards only. We cannot give cash value gift cards or provide monetary support.
- We can consider only donation requests that are submitted on this form. We cannot handle requests over the counter or by phone.
- We ask that you submit this form at least 30 days prior to your event.
- Donation requests are considered on a first-come, first-serve basis. Because of the volume of requests we receive, it's more likely we can help if you make your request early.
- We will contact you via email if we can help!

## Organization Name \_\_\_\_\_\_ Non Profit or Tax ID # \_\_\_\_\_ Name of Event \_\_\_\_\_ Date and Time of Event \_\_\_\_\_ Event Location \_\_\_\_\_ City, State \_\_\_\_\_

Expected	Attendance of Event
Will a meal be served at the Event? ( ) Yes ( ) No Donation Desired - please check one ( ) Product ( ) Gift Card(s) ( ) Gift Basket Contact	
Contact I	Person Email
Contact I	Person Phone
Please specify what you are requesting to be donated	
Please note how this event will benefit our community and list any additional information or details you would like us to know when evaluating your request.	
Form can be submitted in person at restaurant, emailed to <a href="mailto:infobibbq@gmail.com">infobibbq@gmail.com</a> or mailed to 2027 N Commercial, Harrisonville, MO 64701	
	Branding Iron Review Notes: ( ) Yes ( ) Not at this time  Donation to be ready for pick up by date: Time:  Details of item(s) donated:  Approved by: Date: